

As we continue to respond to the way that Covid-19 impacts our ministry and church life, we will keep the most up-to-date information on our website. Please check back often to refer to current procedural information and to watch for new updates.

Our worship remains [online](#). Ministry program plans for the upcoming year are developing.

Building use began with phase 1 of our building reopening plan. We look forward to scheduling drop-ins and visits with members of the congregation as needs arise.

What you need to know regarding building access:

- Office hours at the church will be **Tuesdays, Wednesdays, and Thursdays from 9:00 a.m. to 3:00 p.m.**
- The building will be available for meetings with the pastors and other staff members, necessary in person meetings, or other work to be completed at church.
- Any person desiring to use the building must contact Lisa Genzink, Church Administrator (616-245-0669 x 101, office@neland.org) in advance to schedule the visit. Visits with the pastors can be scheduled directly with Pastor Joel (jdemoor@neland.org) or Pastor Cindy (cdejong@neland.org).
- You may contact the church office to make arrangements to drop off or pick up items.
- Anyone entering the building will be required to complete a health screener electronically by answering yes or no to a few questions. The link to these questions will be provided via email when the meeting or access is scheduled. You will also be able to complete it electronically from your smartphone at the building entrance using the link provided via email or by scanning a QR code from your phone's camera.
- An employee only zone has been established in the building. The zone generally includes employee offices, including the church office. The restricted area will be marked with signs in the building.
- Visitors should enter the building through the double doors off of the parking lot (with doorbell and camera). Staff will have a separate entrance through the north foyer.
- Visitors needing an accessible entrance should enter through the staff/foyer entrance along Watkins St., calling the church office upon arrival to be let in.
- Any member or visitor accessing the building is expected to wear a face covering while in the building except when that person is working alone or in an area at least 6' from other individuals.
- Anyone attending a meeting at church is expected to wear a face covering during the meeting.

This is an evolving process, and, together, we can make it work. We ask for your patience and input as we move forward in our ministry and fellowship. The church building is important to our ministry. These rules are based upon currently available CDC guidance and state law requirements for reopening offices and meeting spaces. As we work through the reopening process, we will monitor the process, and adjust the process, if necessary, so that the building continues to be effective for our church life and ministry.